

# Melissa Bezanson Shultz

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(202) 246-3816 • [melissa.shultz@mitchellhamline.edu](mailto:melissa.shultz@mitchellhamline.edu)

## Education

**University of Texas School of Law**, Austin, Texas. J.D., May 2002. Editor in Chief, TEXAS INTERNATIONAL LAW JOURNAL; recipient of Vinson & Elkins Scholarship for Excellence in International Law.

**Grinnell College, Grinnell, Iowa**. B.A. in English and Global Development Studies, May 1998. Mortar Board, Spring 1997–June 1998.

**St. Lawrence University**, Kenya, East Africa, January–May 1997.

## Experience

**Mitchell Hamline School of Law**, St. Paul, Minnesota, Associate Professor of Law (July 2020–Present).

- Committee service: chair of Outcomes and Assessments Committee (present); member of Tenure/Tenure-Track Committee (present); member of Faculty Steering Committee (present); member of Dean Installation Committee (present); member of Competitions Committee (2020).
- Teaching experience: LARC I; LARC II; Professional Responsibility.
- Developed and oversaw Summit Cup Motion Argument Competitions for all residential program first-year students at Mitchell Hamline School of Law.

**University of North Texas Dallas College of Law**, Dallas, Texas, Assistant Professor and Director of Legal Writing (July 2015–July 2020) and Adjunct Professor (January 2015–June 2015).

- Founding Director of the Legal Writing program tasked with designing and managing the curriculum for all first-year and upper-level legal writing courses, with a focus on developing supplemental programs for ESL students and students in need of academic support.
- Founding faculty advisor for UNT DALLAS LAW REVIEW, UNT Dallas Board of Advocates, and UNT Dallas Teaching Fellow Program.
- Committee service: chair of Curriculum Committee (2018–2020); chair of Bylaws Committee (2018–2019); member of Faculty Hiring Committee (2016–2019), Curriculum Committee (2016–2019), Academic Standards Committee (present), Honor Council (present), and Dean Search Committee (2017–2018).
- Teaching experience: Legal Writing I; Legal Writing II; UBE Family Law; Texas Family Law; From Bar to Practice Readiness; and Domestic Violence Practicum.
- Developed the College of Law's online Center for Writing Excellence and extracurricular quick lesson programming to help students refine their grammar skills.
- Developed and coordinated the 2015–2017 Fundamentals orientation course, which is required one-credit tort-based curriculum, for all entering first year students.

**Gardere Wynne Sewell LLP**, Dallas, Texas, Intake Attorney and Director of Information Services (January 2015–July 2015).

- Attorney in charge of analyzing and resolving actual and potential conflicts of interest and new client intake.
- Drafted engagement letters, reviewed materials and firm policies for compliance with the Texas and ABA rules of ethics, and negotiated contracts with the Firm's information-services vendors, including Westlaw and Lexis.
- Managed a small staff and oversaw the Firm's information services budget of over \$1 Million.

**ReLegal Group LLC**, San Antonio, Texas, Founder, Owner and Freelance Attorney (January 2013–present).

- Co-founded ReLegal Group LLC, which is a group of exceptionally experienced and educated freelance attorneys who provide freelance legal services in-house legal departments and law firms.
- Provided freelance legal services including drafting summary judgment and other substantive motions, editing other attorney's work product for substance and style, conducting legal research, aiding in trial preparation, and analyzing property insurance claims.

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**King & Spalding LLP**, Washington, D.C., Associate on business litigation and antitrust team (September 2002–September 2006).

- Member of trial team for civil case in D.C. District Court. Prepared direct and cross-examinations of fact and expert witnesses. Prepared witnesses to testify at trial. Drafted summary judgment motions, oppositions to Daubert motions, and motions in limine. Prepared post-trial briefs. Managed junior associates and team of paralegals.
- Lead associate representing a twenty-four-year-old male on death row. Drafted portions of writ of habeas corpus filed in the Eastern District of Virginia. Served as liaison to death-row inmate and his family. Managed a team of over fifteen associates and staff.
- Lead associate on numerous antitrust cases: investigations brought by the Federal Trade Commission and United States Congress; antitrust and fraud investigations by the New York Attorney General's Office and the Department of Justice; and international criminal antitrust investigation by the Department of Justice.
- Researched and drafted appellate briefs submitted before the United States Court of Appeals for the Third Circuit and prepared lead counsel for oral argument before the Third Circuit Court of Appeals. *BHP New Zealand, Ltd., Ferromin International Trade Corporation, et al. v. UCAR International Inc., et al.*, Nos. 01–3329, 01–3340 and 01–3391.
- Associate Liaison to the partnership for the Associates and Counsel Committee (2003–May 2006).
- Member of the Attorney Development Committee (2003–September 2006). Member of the Hiring Committee (2002–2003)
- Mentor for new associates and summer interns (2003–September 2006). Panelist at New Attorney Training (2003–2005).

**Summer Associate**, King & Spalding LLP, Washington D.C. (Summer 2001); Dorsey & Whitney LLP, New York City, New York (Summer 2001, offer extended); Hauer, Fargione & Love, P.A., Minneapolis, Minnesota (Summer 2000).

**English Teacher (JET)**, Japanese Government (Clair) Wajiki-cho, Japan (Summer 1998–Summer 1999). Taught English classes at all levels in a rural Japanese community. Led seminars for Japanese teachers of English.

**Internship**, United Nations High Commission for Refugees (UNHCR), Kakuma Refugee Camp, Kenya (Spring 1997).

## Publications

**Co-Author**, *WRITING BY NUMBERS: EXCELLENT WRITING MADE AS EASY AS 1-2-3* (Carolina Press, Jan. 2020).

**Co-Author**, *The Adaptable Law Professor: Ten Tips for Keeping the Magic of an Oral Argument Competition Alive on Zoom*, Syllabus (Am. Bar. Assoc., Winter 2021).

**Author**, *The Basics of Protective Orders in Dallas and its Contiguous Counties*, ACCESSIBLE LAW BY UNT DALLAS L. REV. (2020).

**Author**, *Mastering Legal Analysis: Achieving the Best by Understanding the Bad*, UNT Dallas Center for Writing Excellence (2018).

**Author**, *How to Locate a Writ or Petition History and Create a Greenbook Citation for Civil Appellate Cases in Texas*, UNT Dallas Center for Writing Excellence (2017).

## Presentations

**Presenter**, *The End Game: Teaching Legal Writing by Engaging Students in Social Media, Networking, and Reputation Building Exercises*, ALWD Biennial Conference, (June 2021).

**Presenter**, *From IRAC to CRuPAC: Does Structure Matter in Legal Analysis?*, a Continuing Legal Education Course offered via videoconference and on-demand to MHSL alumni (May. 2021).

**Presenter**, *Keeping the Magic of an Oral Argument Competition Alive on Zoom (Pandemic be Damned)*, NOVA Law Rev. Legal Writing Symposium (Feb. 2021).

**Presenter**, *From IRAC to CRuPAC: Does Structure Matter in Legal Analysis?* a Continuing Legal Education course prepared for the Court of Appeals Quill & Bagel Society (Feb. 2021).

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**Presenter**, *The Adaptable Law Professor: Ten Tips for Keeping the Magic of an Oral Argument Competition Alive on Zoom*, Legal Writing Institute One-Day Conference at California Western (Dec. 2020).

**Presenter**, *Back to the Basics: Top Tips to Improve Your Legal Writing*, a Continuing Legal Education course offered via video conference and on-demand to MHSL alumni (Oct. 2020).

**Presenter**, *Using Multiple Assessments to Improve Learning Outcomes for the Modern Law Student*, Institute for Law Teaching and Learning Conference (June 2019).

**Presenter**, *Legal Writing for New Associates*, Haynes & Boone, LLP (Oct. 2018).

**Presenter**, *Legal Writing Made Easy* (June 2018) Continuing Legal Education course offered to attorneys and alumni, UNT Dallas College of Law.

**Presenter**, *Legal Writing Made Easy* (Aug. 2018), a Continuing Legal Education course offered via video conference to eighteen offices of Legal Aid of North Texas.

**Presenter**, *Legal Writing in an Electronic World* (Jan. 2017) at the TIPPS section of the Dallas Bar Luncheon.

**Presenter**, *Teaching Legal Writing in a Multilingual World*, Legal Writing Institute's Rocky Mountain Conference (Mar. 2016).

**Presenter**, *The Art and Ethics of Lawyering in a Bilingual World* (Jan. 2016, Dallas Bar Association).

**Discussant**, *Keep It Simple: Giving Feedback in Large Classes*, Southeastern Association of Law Schools Conference (July 2019).

**Speaker**, TYLA Program for Irma Rangel School (2017).

**Speaker**, *Relativity of Miracles*, Texas State Bar Meeting (July 2017).

**Volunteer**, Sexual Assault Response and Awareness Program of Alexandria, Virginia.

**Volunteer**, Brain Injury Network of Dallas, Dallas, Texas.

## Honors

**Recipient**, Sirico Scholar (Summer 2021).

**Recipient**, Trail Blazer Award, UNT Dallas (Fall 2018).

**Recipient**, ALWD Teaching Grant (Fall 2017, work completed in Spring 2018).