

2018 Payroll Schedule

*Kronos Note: Please complete and approve your timesheet on the last day worked within each pay period!

Per #	Pay Period Begin	Pay Period End	Student/Staff Approval Deadline (12:00 Midnight) in Kronos	Manager Approval Deadline (12:00 PM) "Previous Pay Period" in Kronos	PAY DAY
1	12/17/17	12/30/17	**Wed 12/20/17	**Thu 12/21/17	Fri 01/05/18
2	12/31/17	01/13/18	Sat 01/13/18	**Tue 01/16/18 @ 8:00 am	Fri 01/19/18
3	01/14/18	01/27/18	Sat 01/27/18	Mon 01/29/18	Fri 02/02/18
4	01/28/18	02/10/18	Sat 02/10/18	Mon 02/12/18	Fri 02/16/18
5	02/11/18	02/24/18	Sat 02/24/18	Mon 02/26/18	Fri 03/02/18
6	02/25/18	03/10/18	Sat 03/10/18	Mon 03/12/18	Fri 03/16/18
7	03/11/18	03/24/18	Sat 03/24/18	Mon 03/26/18	Fri 03/30/18
8	03/25/18	04/07/18	Sat 04/07/18	Mon 04/09/18	Fri 04/13/18
9	04/08/18	04/21/18	Sat 04/21/18	Mon 04/23/18	Fri 04/27/18
10	04/22/18	05/05/18	Sat 05/05/18	Mon 05/07/18	Fri 05/11/18
11	05/06/18	05/19/18	Sat 05/19/18	Mon 05/21/18	Fri 05/25/18
12	05/20/18	06/02/18	Sat 06/02/18	Mon 06/04/18	Fri 06/08/18
13	06/03/18	06/16/18	Sat 06/16/18	Mon 06/18/18	Fri 06/22/18
14	06/17/18	06/30/18	**Thu 06/28/18 @ Noon	**Fri 06/29/18	Fri 07/06/18
15	07/01/18	07/14/18	Sat 07/14/18	Mon 07/16/18	Fri 07/20/18
16	07/15/18	07/28/18	Sat 07/28/18	Mon 07/30/18	Fri 08/03/18
17	07/29/18	08/11/18	Sat 08/11/18	Mon 08/13/18	Fri 08/17/18
18	08/12/18	08/25/18	Sat 08/25/18	Mon 08/27/18	Fri 08/31/18
19	08/26/18	09/08/18	Sat 09/08/18	Mon 09/10/18	Fri 09/14/18
20	09/09/18	09/22/18	Sat 09/22/18	Mon 09/24/18	Fri 09/28/18
21	09/23/18	10/06/18	Sat 10/06/18	Mon 10/08/18	Fri 10/12/18
22	10/07/18	10/20/18	Sat 10/20/18	Mon 10/22/18	Fri 10/26/18
23	10/21/18	11/03/18	Sat 11/03/18	Mon 11/05/18	Fri 11/09/18
24	11/04/18	11/17/18	**Thu 11/15/18 @ Noon	**Fri 11/16/18	Fri 11/23/18
25	11/18/18	12/01/18	Sat 12/01/18	Mon 12/03/18	Fri 12/07/18
26	12/02/18	12/15/18	Sat 12/15/18	Mon 12/17/18	Fri 12/21/18

**Holiday - Manager approval on these school holidays will be due by 8:00 am on Tuesday

Change in schedule