Student Bar Association Meeting

September 10, 2017 @ 4:00 PM

1. Roll call (2:00)
   1. President will swear in 1L reps before roll call

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| Position | Name |  |
| President | Thomas Johnson | Present |
| Vice President | Patrick Kennedy | Present |
| Treasurer | Kelsey Tope | Present |
| Secretary | Paula Bloomquist | Present |
| At-Large | Jacqueline Primeau | Present |
| ABA | Stephanie Lucero | Present |
| 4L | Brian Linnerooth | Excused |
| 3L FT | Faruq Karim | Present |
| 3L FT | Shannon Kerr | Present |
| 3L PT | Alexander Dyer | Present |
| 3L Weekend | Caroline Moos | Present |
| 2L FT | David Milavetz | Present |
| 2L FT | Sarah Tyrrell | Present |
| 2L PT | Peter Black | Unexcused |
| 2L Weekend | Chad Burkitt | Present |
| 1L Section 1 | Kory Kleven | Present |
| 1L Section 2 | Tim Shaffer | Present |
| 1L Section 3 | Gabriel Ramirez-Hernandez | Present |
| 1L Section 4 | Duane Quam | Present |
| 1L EJD | Kimani Kerr | Present |
| Hybrid Cohort 1 | Bethany Lambert | Excused |
| Hybrid Cohort 1 | Yesenia Rivera | Unexcused |
| Hybrid Cohort 2 | Heather Kiedrowski | Present |
| Hybrid Cohort 2 | Joseph McMahon | Present |
| Hybrid Cohort 3 | Rachel Henning | Present |
| Hybrid Cohort 3 | Yolanda Wilson | Present |
| Hybrid Cohort 4 | Rosemary Cronin | Present for beginning (before budgets), excused for remainder |
| Hybrid Cohort 4 | Wendy Baudoin | Present |

1. Officer reports
   1. President (90 seconds)
      1. Johnson
         1. Meets with Dean Knapp about once a month, reach out if there is anything of concern you’d like Tom to report
         2. Tuition increase – approved by Dean Gordon, was inflation (the $700 increase). Still an ongoing discussion.
   2. Vice President (90 seconds)
      1. Kennedy
         1. Student orgs – met with majority of orgs (Faruq met with the ones that Patrick didn’t) overall, they’re looking to get more students involved.
         2. Discussed committee options on SBA for the new members of the board
            1. Full list of committees are listed under Article IV of the By Laws
   3. Treasurer (90 seconds)
      1. Tope
         1. Everything related to budget is outlined in detail below.
   4. Secretary (90 seconds)
      1. Only a few things to touch on, listed under new business (master calendar)
   5. At-Large (2:00)
      1. Primeau
         1. Reiterate chain of command for issues
            1. Go to your section rep – then they can go to Jackie as the at-large rep (or to the committee chairs). Jackie can always redirect you to the correct person to talk to.
         2. Also explain difference in E-Board meetings v SBA meetings
            1. After some confusion, explained that E-Board meetings are very informal and are not official SBA meetings. Nothing gets voted on, nothing gets passed, it’s just a way of making a “to-do” list for the entire board to discuss at a later date. This helps in getting the ball rolling.

*It should be noted that a brief recess was taken at this time due to technical difficulties relating to a lack of table microphones. Those who had called in to the meeting were having trouble hearing.*

1. Committee Reports (90 seconds each aside from Ways & Means which will be budgets)
   1. ABA – Stephanie Lucero
      1. Org fairs were successful, signed up 116 1Ls for the free ABA membership (about 30% of 1Ls)
         1. Remaining 1Ls were auto-enrolled by the school
      2. Promoting the Premium subscription ($25)
   2. Culture/Diversity – Faruq Karim
      1. First event was a huge success that was held with Cohort 3
         1. Session by Konar-Steenberg and a panel was held
      2. Johnson: Reiterated the 6 hour diversity hour requirement, 4 hours must be completed by the end of 2L year
      3. Two events coming up
         1. Multicultural mixer at Dean Gordon’s (hopefully September 24th)
         2. Presentation on DACA (September 18th at noon)
      4. Meetings with student orgs went well; some seem to be more concerned with participation, but they’re very eager to get some cross-collaboration with other orgs going
   3. HEWES – Caroline Moos
      1. Each of the constituencies have different and unique needs and have different requests.
         1. Moos will likely be reaching out to get feedback/suggestions
         2. A few initiatives in the works to connect distant students with professors and local alumni
      2. K. Kerr: discussed new initiatives and other ideas surrounding issues such as communication between constituencies, accommodations for HEWES students
         1. Moos: explains HEWES was developed as an Adhoc committee to address these types of concerns and welcomes all feedback regarding this
            1. Discussed the video channel HEWS (now HEWES) started last year to encourage events to be recorded and posted for HEWES students

Very much encouraged call-in options, streaming options, and scheduling of events to accommodate HEWES students

* 1. Alumni Relations – Yolanda Wilson
     1. Wants to include and collaborate with other committees to get larger attendance (such as HEWES or PAD)
     2. Wishes to hold events in both St. Paul (on and off campus) and Minneapolis
        1. Johnson: the school takes care of a lot of events and they have noticed that alumni don’t always want to come back to campus, suggested focusing efforts to working with local bar associations and collaborate
        2. Wilson: plans to, but also believes on-campus events are key for those who don’t want to network in a bar
  2. Elections – Alex Dyer
     1. Elections are over (for now)
     2. Reiterated that 1L rules for running in the elections are very different than the rest of the elections (for future, other classes cannot campaign in the classroom, over email, etc.)
        1. Stresses the election rules
     3. Discussed is meeting with Josh Humphrey (previous Elections Commissioner)
        1. Stressed that knowing what duties you’re taking on when you’re elected is very important
     4. Wilson: asks how many students are in the 1L class
        1. Dyer: discussed the different sections and their representation (which is detailed in the Constitution), and that no one currently on SBA has the power to change representation at this time
        2. Johnson: the Constitution guarantees representation for your specific enrollment type. If the school believes we should change this, we can put it to a student body vote
        3. K. Kerr: Asks about Humphrey’s report stating that they did not have the experience they needed to do their jobs and that they wanted an independent faculty member to help run the election and help balance the many enrollment options within the election
           1. Johnson: Dean LeMoine helped
        4. K. Kerr: Urges considering an independent mentor for elections
           1. Dyer: Really stresses that reading Humphrey’s report encourages having an adjunct professor or faculty member to help in the future.

Additionally, anything regarding Constitution interpretation has the right to appeal the current interpretation to the Secretary. Elections Commissioner does not have the power to give more representatives.

* 1. Social – Sarah Tyrell
     1. Met with Kelsey, discussed events and a budget for it
  2. By-Laws – Shannon Kerr
     1. Updated travel reimbursement policy
        1. Nothing written as of now, but it is being worked on.
        2. This is being rewritten because the current policy involves terminology regarding travel only within Minnesota. Aims to have it rewritten to be based on mileage instead.
     2. Concerns about petition signatures required for some sections
        1. Current petitions require 10 signatures to run for SBA. This is an issue for weekend students because some classes are very small and therefore isn’t fair compared to weekday sections that have many more students.
     3. Brief overview of how changes to constitution/bylaws are made
        1. Constitution can only be amended if 20% of the student body votes on something, and 2/3 of that 20% needs to vote one way. It’s hard to get the student body to vote on something even once a year – trying to get a vote on something right now would be extremely challenging.
        2. In the spring, there is an intent to amend the Constitution to include an “EJD Clause”
        3. If you have an issue with how the Constitution is written, your first step is to go to the Secretary to ask for their interpretation of the relevant section. If you have an issue with that interpretation, you can appeal it to the judicial council and they will hold a meeting for that.
           1. K. Kerr: How do we know when the judicial council meets?
           2. S. Kerr: Judicial council meets on an as-needed basis
  3. Student Services/Facilities – Shannon Kerr
     1. Nothing as of now. If you have any concerns, email [facilitiesdpt@mitchellhamline.edu](mailto:facilitiesdpt@mitchellhamline.edu) and they will respond quickly (goes to head of facilities and head of custodial).
  4. Communications – Paula Bloomquist
     1. Master Calendar (2:30)
     2. Two parts – the physical calendar on the wall by the cafeteria, and the one online. Regarding the physical calendar, Jackie will update it every Wednesday, so she needs events sent to her by Tuesday at 11:59 or they will not be posted until the following week.
        1. Goal is to have everyone be added (or at least have the opportunity to opt in) to a “Master Calendar” online that can sync with Outlook/iCal/etc. Working with IT currently to try and get this running.
  5. Health & Wellness – Jackie Primeau
     1. Not much to report as of now, going to start planning Wellness Week within a month
  6. Ways & Means – Kelsey Tope
     1. BUDGETS
  7. Explained the main guidelines:
     1. Exec board meetings – once per semester – capped at $50
     2. General meetings – capped at $60)
     3. Panels (3 speakers or more) – capped at $150
     4. Happy Hours – capped at $75
     5. Tabling - $25/day
     6. SBA cannot buy alcohol, paper supplies, utensils.
     7. Anything else was taken on a play-by-play basis

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| --- | --- | --- | --- |
| Student Organization | Amount Requested | Amount Received | Comments |
| ACLU | $640.00 | $640.00 | Within general budget guidelines |
| ACS | $1,000.00 | $700.00 | Cut to fit the general budget guidelines |
| ADR | $410.00 | $410.00 | Within general budget guidelines |
| Adverse Possession | $10,000 | $1,000.00 | There was an interest for a second team, but as for now they have only signed up for one event that cost roughly $1000. AP may come back at a later date if this happens, but uncomfortable allocating $10,000 in the beginning without this being concrete  Motion to amend to $1,000 by S. Kerr, Second by Primeau  Dyer, Karim, Johnson abstain Amendment carries |
| APALSA | $1,310.00 | $1,310.00 | Within general budget guidelines |
| Beer Law Society | $480.00 | $480.00 | Within general budget guidelines |
| BLSA | $3,110.00 | $3,110.00 | Within general budget guidelines |
| Business Law Society | $2,230.00 | $1,505.00 | Cut to fit the general budget guidelines |
| Crim Law Society | $1,376.37 | $1,326.37 | Cut one event to fit general budget guidelines |
| Delta Theta Phi | $560.00 | $560.00 | Within the general budget guidelines |
| Eelpouts | $3,200.00 | $3,200.00 | Within the budget guidelines  S. Kerr: SBA does not want jerseys to be taken with people when they graduate as we do not want to continue to fund new jerseys every few years |
| Environmental Law Society | $1,360.00 | $1,235.00 | Cut to fit the budget guidelines  S. Kerr: explains Environmental Law Society tries to do some big project on campus every year (water bottle fountains, bike racks) this year they want to do something with recycling |
| FBA | $1,325.00 | $1,295.00 | Cut one event to fit the general budget guidelines |
| Federalist Society | $850.00 | $600.00 | Cut down events to fit guidelines. Social committee will fund Bar Reviews like last year. |
| Health Law Society | $1,185.00 | $825.00 | Cut to fit guidelines. Opted not to fund their blog. |
| If When How | $950.00 | $950.00 | Within the general budget guidelines |
| International Law Society | $500.00 | $300.00 | Reduced to fit the limit on panels |
| JLSA | $1,125.00 | $1,125.00 | Within the general budget guidelines |
| Journal of PP | $696.00 | $696.00 | Within the general budget guidelines |
| LAWS (formerly WLSA) | $2,015.00 | $2,015.00 | Within the general budget guidelines |
| Law Review | $2,485.00 | Tabled | Tabled – need to look into this further because meetings held by Law Review are only with members that are on Law Review |
| Litigation Society | $1,100.00 | $575.00 | Took out monthly fee to mailchimp and added up the rest of the events |
| LLSA | $2,718.00 | $2,338.00 | Cut down events.  Question about using LLSA using SBA money as a donation to an off-campus event that is technically free, but is a highly encouraged donation. |
| MJF | $6,525.00 | $1,345.00 | Cut down to fit guidelines.  (General meetings, informational sessions/panels, cut down how much we could give for gifts for their speakers, cut down on stuff for their bake sale because they will make money off of it) |
| NALSA | $4,425.00 | $3,350.00 | Cut to fit guidelines. Need more info about their CLE event. |
| Out!law | $4,695.00 | $2,980.00 | Cut to fit guidelines.  Need more information about conferences (will need to be revisited as S. Kerr clarified one is in New York and one is in Nebraska and guesses 6 people will likely go).  S. Kerr: clarifies one of the panels went from 3 to 5 panelists and applied for diversity credit (on October 11th) – planning on plenty of attendance – may need to be revisited at a future date |
| PAD | $2,910.00 | $2,285.00 | Cut to fit general budget guidelines (social committee will help with bar reviews). |
| Self-Help Clinic | $1,900.00 | $1,900.00 | Within the general budget guidelines. |
| SIPLA | $1,850.00 | $855.00 | Cut to fit general budget guidelines. |
| VAO | $4,000.00 | $4,000.00 | Higher budget because they want to order Commanders’s Coins (coins that are traded with others within the military) |
|  |  |  |  |
| **SBA Committees** |  |  |  |
| ABA | $4,500.00 | $3,300.00 | Originally wanted to have some sort of event that included a rock climbing wall. Johnson: explained unlikely to have a rock climbing wall – huge liability issue, but could collaborate with Health & Wellness to plan something similar (with less liability issues) |
| Alumni Relations | $1,700.00 | $1,700.00 | Within the general budget guidelines. |
| Communications | $50.00 | $50.00 | Reasonable amount  K. Kerr: asked about the detail in the budget proposal – thinks we could do more with “communications” with hardware for calling in/etc. especially with SBA meetings  Bloomquist: explains will be used for printing for communications  Johnson: explains SBA does not want to get involved in purchasing hardware and equipment for the school because then we are responsible for repairs |
| Culture & Diversity | $4,530.00 | $4,530.00 | Karim explains other diversity orgs put certain items in their budget so he could take it out of his, moved to amend budget to $4,530.00.  Bloomquist seconded.  Everyone present voted aye, Johnson abstains.  Amendment passes |
| Discretionary | X |  |  |
| Elections | X | X |  |
| Facilities | X | X | S. Kerr: facilities never needs a budget, it’s an as-needed basis |
| Health & Wellness | $2,647.00 | $2,547.00 | No DTP football. |
| HEWES | $12,200.00 | $14,200.00 | Increased to account for evening & weekend having an off-campus event |
| Social | $21,720.00 | $21,720.00 | Monthly events and Barristers Ball  Tyrell: Notes that $11,000 was put toward BB with remaining budget last year. If we sell out again, we expect BB will only cost us $2,485. |
|  | Requested | Allocated |  |
| Total | $115,277.37 | **$90,957.37** |  |
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*Should be noted that there was some discussion regarding these budgets being “final” and whether or not student orgs/committees can come back and request more funds at a later date. The Treasurer (Tope) explained this is fine and standard practice and the Board of Governors will hear new requests as they arise.*

**ROLL CALL VOTE**

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| --- | --- | --- |
| Position | Name |  |
| President | Thomas Johnson | Abstains |
| Vice President | Patrick Kennedy | Aye |
| Treasurer | Kelsey Tope | Aye |
| Secretary | Paula Bloomquist | Aye |
| At-Large | Jacqueline Primeau | Aye |
| ABA | Stephanie Lucero | Aye |
| 4L | Brian Linnerooth | - |
| 3L FT | Faruq Karim | Aye |
| 3L FT | Shannon Kerr | Aye |
| 3L PT | Alexander Dyer | Aye |
| 3L Weekend | Caroline Moos | Aye |
| 2L FT | David Milavetz | Aye |
| 2L FT | Sarah Tyrrell | Aye |
| 2L PT | Peter Black | - |
| 2L Weekend | Chad Burkitt | Aye |
| 1L Section 1 | Kory Kleven | Aye |
| 1L Section 2 | Tim Shaffer | Aye |
| 1L Section 3 | Gabriel Ramirez-Hernandez | Aye |
| 1L Section 4 | Duane Quam | Aye |
| 1L EJD | Kimani Kerr | Aye |
| Hybrid Cohort 1 | Bethany Lambert | - |
| Hybrid Cohort 1 | Yesenia Rivera | - |
| Hybrid Cohort 2 | Heather Kiedrowski | Aye |
| Hybrid Cohort 2 | Joseph McMahon | Aye |
| Hybrid Cohort 3 | Rachel Henning | Aye |
| Hybrid Cohort 3 | Yolanda Wilson | Aye |
| Hybrid Cohort 4 | Rosemary Cronin | - |
| Hybrid Cohort 4 | Wendy Baudoin | Aye |

Entire budget detailed above passes.

1. Old business
   1. Minutes from the April meeting (30 seconds)
      1. Motion to approve the minutes from April by Kennedy, Seconded by Karim
         1. Johnson, Dyer, K. Kerr abstained
         2. Motion Passed
   2. Budget from end of the year recap
      1. $331.93 - ping pong
      2. $178.12 – BLSA
      3. $878.00 – soccer
      4. $5,000 - Nike (MH apparel)
         1. Wilson: constituents are wondering about the MH apparel.
            1. Johnson: Currently on back order, but when we receive them they will be swag give aways for students
      5. $11,000 – BB
      6. $282.35 - Joel Pizza
      7. $571.00 - Billy's
      8. (Total: $18,242.06)
2. New business
   1. Latin Honors
      1. Johnson: Last year, the graduating class was able to graduate with William Mitchell’s Latin Honors requirements.
      2. S. Kerr: No one emailed her back about Latin Honors, mostly just about Agresso
      3. Karim: Reached out to all 3Ls and 4Ls
         1. Johnson: explains he was looking at them and that everyone is hoping for WM’s requirements
      4. Moos: Constituents really want everyone to be held to the same standards, not just certain classes graduating with certain requirements. Additionally, GPA is much preferred over rankings/percentages.
      5. Burkitt: Seconds Moos’s comment about same standards
      6. Dyer: Constituents want the WM requirements that was “promised” to them. Also brought up being able to “request” diplomas from legacy schools.
         1. Johnson: explains students were on notice that the schools were merging and therefore policies would be changing. As far as the diplomas, Johnson will talk to Dean LeMoine about this – may be some issues with having a diploma from a school that technically does not exist anymore
      7. Kiedrowski: Had no responses, but asks about the “real world” implications Latin Honors has as a lot of students (hybrids) already have jobs.
         1. Moos: It appears as if Latin Honors are one of the few lasting indicators of success/participation in law school
      8. S. Kerr: *Really* stresses that legacy students were only there for *one* semester. At some point, this legacy discussion needs to end. Additionally, every school is different so this isn’t a consistent thing by any means
      9. K. Kerr: Asks about looking into what other schools do for this
      10. Johnson: Doesn’t think we should base our decisions on other schools, we should make recommendations based on what will work for our student body. Additionally, was under the impression legacy pools were a thing until the last of the legacy classes graduated.
          1. S. Kerr: We would be the first class combined, clarifying that they are the last of the legacy students
          2. Karim corrects that this coming spring graduation will be the last of the legacy students
          3. Johnson: corrects that the 4Ls who came in under WM standards who are PT and are therefore graduating at a slower rate will be the last
          4. Moos: states her class matriculated in the fall of 2015, they were under the impression the schools were seeking acquiescence from the ABA to merge
             1. Dyer: their class came with the understanding they were under WM still
             2. S. Kerr: even when everyone moved into current building in January of 2016, it was not technically approved yet
          5. Johnson: we can continue this discussion, but the next step is to come up with the new standards that will be enforced
             1. S. Kerr: Moving forward, we need to just have one standard
          6. Karim: if we were to have different requirements for December and Spring grads, it would not be fair
          7. Moos: Again, my constituents are more in favor of one standard (hopefully WM standard) and that standard being a clear-cut GPA standard
      11. Johnson: discusses that faculty members view Latin Honors as a privilege and not a right. First option will likely be shot down – 3.2, 3.4, 3.6; (next options are from Dean LeMoine) – second being 3.25, 3.46, 3.67 (.21 differential between all three); third – 3.25, 3.5, 3.75 (3.75 is extremely high, some faculty members will probably not like this); fourth – 3.25, 3.5, 3.67 (first two are consistent, next one is lower so that the highest standard is a little easier to obtain).
          1. Jackie: liked this order of things except wants to flip the 3rd and fourth option
          2. Karim: Agreed, there’s no way students could go from a 3.67 to a 3.75 right now, which would prohibit the top students from those honors
             1. S. Kerr: to this point, would there be a concern if we bumped Latin Honors some people could be “bumped out” of qualifying for Latin Honors? But also, it’s never a “good time” to change something like this
             2. Jackie: we could check if this change would bump anyone out, and if it would, grant them honors anyway

Ramirez-Hernandez: would it be possible for these students to have an either/or for percentage/GPA (whichever is lower)

Johnson: the school is very unlikely to be okay with this

* + - 1. Johnson: over all, we need to come up with proposals to send to Dean LeMoine. The faculty knows this is on our agenda, and their meeting is on the third Wednesday of every month – it will likely be in the October meeting
         1. S. Kerr: It seems we’re all in agreement that one standard is the best way to go, and because of timing, these changes should go into effect in May (2018)
         2. Tyrell: It would suck if you get kicked out of the pool, but changing it sooner rather than later is ideal and the 3.25, 3.46, 3.67 is probably best
         3. Burkitt: Try to push this going into effect out as late as possible
      2. Kennedy: The fairest distribution is the second option because the third requirement is not as intense (3.25, 3.46, 3.67)
      3. Milavetz: Why even include the last option when none of us want it
    1. “3 options” sent to Dean LeMoine
       - 1. First: William Mitchell standards (3.2, 3.4, 3.6)
         2. Second: 3.25, 3.46, 3.67
         3. Third: 3.25, 3.5, 3.67
         4. Fourth option was cut because 3.75 for top honors is not great
         5. Karim moves for these to be the three options we give, S. Kerr seconds

Johnson abstains

Motion passes

Secretary will send this along

* 1. White Acre
     1. Johnson: Last year, it was extremely unsuccessful, we either 1) try to do White Acre all over again 2) scrap it completely 3) recreate it, more casual, maybe at Sweeney’s
     2. Tyrell: discussed renting out the top space of Sweeney’s to have a more casual get together
        1. Kennedy inquired about tickets – we would not sell tickets.
        2. Tyrell: People would come and buy their own drinks, we would have apps for them, maybe karaoke
     3. S. Kerr: explains we are locked into November 11th because we want it to be open to the most number of students possible. It *always* interferes with MABL, usually let them in for free. Last year, we lost over $4,000 on this event and only 147 people attended. It would be irresponsible to host the same exact type of event as White Acre last year.
     4. Karim: although it would be a bummer to WM legacy students if it was not held, only 20 or so WM students showed up last year. However, a decent amount of funds should be allocated to even an informal event for everyone
        1. Johnson: explaining if we went to somewhere like Sweeney’s, we could keep costs down and it could be free to everyone
     5. Kiedrowski: on November 11th, capstone ends and therefore people are going home, so these students may not show up
        1. Wilson: our cohort is more social/active and some people are even local, we’ll likely have good attendance
        2. K. Kerr: we should switch it to December 2nd
           1. Johnson: schedule is much different, this is the beginning of BAM reading week. Also, December is winter and White Acre is supposed to be a fall mixer
        3. S. Kerr: needs to be held in November, we’re trying to maximize attendance
     6. Johnson: **OVERALL, Tabled to find out costs**
  2. Approve ABA as a committee for one more semester
     1. Johnson: ABA needs to be Adhoc for two semesters so they are permanent standing committee
        1. Kennedy moves to approve ABA as an Adhoc committee for fall 2017 semester so it may become a permanent standing committee in the spring of 2018, seconded by Primeau
           1. Johnson abstains
           2. Motion passes
        2. Moos: Does the ABA committee need to be written into the Constitution?
           1. S. Kerr: after two semesters as an Adhoc, we evaluate their work, if we think they’re worthy of being a standing committee we make that motion, then we have a discussion about adding it. It would be another thing to put on the ballot in the spring.

1. Rep reports (1:00 per rep)
   1. 4L
   2. 3L FT
      1. Karim: got complaints about the computer lab being closed over the summer
         1. Johnson: explains the library kind of does their own thing, will bring to Dean LeMoine
   3. 3L FT
   4. 3L PT
   5. 3L Weekend
   6. 2L FT
   7. 2L FT
   8. 2 PT
   9. 2L Weekend
   10. 1L PT
   11. 1L Section 2
   12. 1L Section 3
   13. 1L Weekend
   14. 1L EJD
       1. Constituents have been asking about the best ways to connect (what options do we use – Zoom/Skype/etc.)
   15. Hybrid Cohort 1
   16. Hybrid Cohort 1
   17. Hybrid Cohort 2
   18. Hybrid Cohort 2
   19. Hybrid Cohort 3
   20. Hybrid Cohort 3
   21. Hybrid Cohort 4
   22. Hybrid Cohort 4
2. Open forum (2:00 per comment)
   1. Will be available at every meeting, but comments are limited to two minutes a person. Should a student have concerns that do not fit these time constraints, please set up a meeting with your representative.
      1. No students attended for the Steptember meeting.
3. Adjournment