

**MITCHELL HAMLIN SCHOOL OF LAW**  
**AUGUST 2022 SBA MEETING MINUTES**  
**Start Time: 7:32**                      **End Time: 8:12**

**1. CALL TO ORDER**

**2. ROLL CALL**

	<b>Representative</b>	
<b>President</b>	Jennifer Drysdale	P
<b>Vice President</b>	Brandy Kizer	P
<b>Treasurer</b>	Marilys Solano	P
<b>Secretary</b>	Reen Reinhardt	P
<b>At-Large</b>	Scott Bryson	P
<b>ABA</b>	Thomas Bowen	P
<b>1L BAM Sec. 1</b>		
<b>1L BAM Sec. 2</b>		
<b>1L BAM Sec. 3</b>		
<b>1L Blended Sec. 1</b>		
<b>1L Blended Sec. 2</b>		
<b>1L Blended Sec. 3</b>		
<b>2L BAM Rep</b>	Rachel Bakke	P
<b>2L Blended Sec. 1</b>		
<b>2L Blended Sec. 2</b>		
<b>2L Blended Sec. 3</b>		
<b>3L Day Rep</b>		
<b>3L Blended Sec. 1</b>	Joe Schulz	UA
<b>3L Blended Sec. 2</b>	Tori Collins	P
<b>3L Blended Sec. 3</b>	Gretchen Stankewitz	P
<b>4L BAM Rep</b>	Sylvester Rahim	P
<b>4L Blended Rep</b>	Clarissa Smith	P
<b>Judicial Council</b>	Catie Kleindl	EA
	Abdur Amin	P

**3. APPROVAL OF THE AGENDA**

- a. Reen motions, Scott seconds. Motion carries approving agenda.

#### 4. OFFICER REPORTS

- President
  - Committees for the SBA: Each section representative will be asked to serve on at least one of the SBA committees. Once this has happened, the Executive Council will reach out to student organization leaders to serve as well.
  - The Executive Council has received and reviewed two proposals and will be passing them on to Dean LeMoine for review.
    - Note that even though the Executive Council reviews proposals, it does not mean we have the final say. We will send them on if we think it's appropriate to do so.
  - The Council will also be asking for more input on how we can engage BAM and Blended students whether it be through the Docket, on campus, etc.
- Vice President
  - Would normally be reporting on the status of the Student Leadership Office and Council, but nothing at this time.
- Treasurer
  - Budgets: We're aware that everyone is waiting for their budgets to be approved. School financials have yet to be finalized, so we can't approve anything until the finance department confirms numbers.
- Secretary
  - Nothing at this time. Minutes will be uploaded to our webpage after approval by the Executive Council.
- At-Large Representative

- It appears we had a successful in-person and virtual student org fair. We didn't hear complaints about either, guessing it was overall a success.
- ABA Representative
  - Not much to report at this time. I recently attended ABA's annual meeting: it was very long and there were some pre-existing resolutions they were voting on. Other than this, I am here to interface with everyone and assist with facilitating ABA events and resources.

## **5. COMMITTEE REPORTS**

- None at this time.

## **6. NEW BUSINESS**

### **a. INTRODUCTION OF THE EXECUTIVE COUNCIL.**

#### **a. Jen – SBA President**

- i. As President, my main role is to be the spokesperson for the SBA and ensure that the Exec Council is doing its job to effectively govern the SBA. I'm also responsible for communicating with school faculty, administration, and staff by attending different faculty and board meetings.
- ii. The SBA advocates for the student body and is not meant to be something where you bring a concern and it's fixed that day. We do not dictate what will happen after an issue leaves our hands.
- iii. The SBA tries to connect students together through different events, and we'd like to build the bridge between the BAM and Blended programs. As a reminder, the Exec Council can only really answer for

what's happening this year and can't speak to what occurred in past years or what will happen in future years.

iv. Anytime we have committee reports or our open forum, it will be limited to a 2-minute speaking time to provide the opportunity for everyone to have a voice.

v. Every student has access to Exec Council through the SBA email (sba@mitchellhamline.edu) to bring up questions or concerns. This can be anything you feel needs to be brought to us and we will either address it with you or direct you to a more appropriate group or person.

b. Brandy – SBA Vice President

i. My main role is to be a conduit between the student organizations and the SBA. We have a leadership council made up of all the presidents of all the student orgs – I'd usually be fielding questions about their budgets right now; I'm their contact to the SBA.

c. Reen – SBA Secretary

i. My role is mostly communication-based. I'm responsible for taking minutes of our meetings and posting them afterwards. I'm also responsible for maintaining other communication forms between the SBA and the student body.

d. Mari – SBA Treasurer

i. I review every student organization's budget and make sure they're following budget guidelines and getting what they need to put together their activities and events. I also perform ongoing budget reviews.

- e. Tom – ABA Representative
  - i. I represent MHSL and the SBA to the ABA and try to represent the student body within the broader community of ABA at the meetings held twice a year. If anyone needs or wants anything from the ABA, I can help facilitate that.
- f. Scott – At-Large Representative
  - i. My main role is to put on the annual student org fair and generally represent the student body to the SBA and to the school.
- g. Section Representatives: Tori Collins, speaking for all section reps
  - i. We are the liaisons between our section and the SBA, keeping in contact with the students we represent, and getting them the help they need.

b. BREAKDOWN OF A GENERAL MEETING.

- a. At each general meeting, there will typically be an agenda consisting of a call to order, a roll call, approval of the meeting agenda and previous meeting minutes, officer reports, committee reports, any new business, and reports from class and section reps.
- b. We'll have reports from different committees, bringing forth things they're working on and the things they want to run by the SBA.
- c. At some point, we will generally have someone come in from administration to give 5-10 minutes of an overview of 3L graduation requirements, bar info, student orgs, how to connect and engage students to school or to orgs, essentially utilizing this meeting for those purposes so we use this time wisely.

- d. At the end of each meeting, we will have an open forum where anyone is able to present concerns which we will then take, table for the meeting, discuss during our next Exec Council meeting, and follow up at the next general meeting. Nothing will be immediate; we will put things on our plate, discuss and review.
  - e. Once all agenda items and the open forum have been completed, we will adjourn the meeting.
- c. UPCOMING FALL ELECTIONS.
- a. Tomorrow, the 29<sup>th</sup>, the SBA will be sending out the elections packet including the dates, rules, eligibility, candidate statement, position, etc.
  - b. Candidate petitions are required from everyone: 15 signatures, using Microsoft survey forms; the packet will include instructions on how to create this form.
  - c. Petitions and your completed packet will be due to the SBA email (sba@mitchellhamline.edu) September 5, 11:59pm
  - d. Voting will open September 12, and closes September 20, at 11:59pm. Election results will be posted September 23. Run-off election dates are noted in the packet. Note that you can only vote with your Mitchell Hamline email.
  - e. Rachel Bakke – Q: Can we send that through email?
    - i. A: We are sending through Canvas because in past years students have complained that they were looking at Canvas for this information and not their emails. Administration has told us to not change our notification settings for this purpose so you can get both the Canvas

notification and email when info is posted. We'll discuss with election chair tonight and confirm.

- f. Reen will send out a schedule of all of our meetings for the semester so reps should plan to meet with their cohort between now and next meeting.

## **7. OPEN FORUM (2 MINUTES PER PERSON)**

a. Clarissa Smith

- i. Q: How can I get a contact list of the cohort I'm representing?

1. A: Brittany Johnson has that information and can send that over.

b. Tori Collins

- i. Notice: Anyone who is a Blended 3L, there is an intent to graduate form that students have to fill out, however, some people are graduating early.

The form is supposed to be sent automatically, but reps might want to send out a reminder to those graduating to follow up if they didn't receive that form.

- ii. NOTE: after this meeting, an email was sent from the Office of the Registrar to all 2Ls, 3Ls, and 4Ls with this form and further information.

c. James Arrington

- i. I was on the SBA informational session on Tuesday, sat on it and was not greeted by SBA board members, they were talking to one other student and amongst each other. SBA should consider how they run these info sessions going forward.

d. Ted Berry

- i. Q: I spoke with Dean Fuith who emailed Brittany about constitution bylaws of a particular organization but haven't heard back, where can I get that info?
  1. A: Brittany will send tomorrow.
- ii. We had a student rep who expressed concern that they didn't feel comfortable in the SBA, I've speculated as to what to do but don't feel comfortable running.
  1. Reason for them stepping down from their role of student rep was not associated with the SBA or students, that was a personal choice.
- iii. I have also addressed a housing issue with Jen and Brandy. What alarmed me is that hotel prices for capstone are going up 30-40% from what we've experienced, but if the SBA or school could work on their discounts as it relates to housing, a number of students would appreciate that and have been getting a lot more concerns as capstone is approaching.
- iv. The SBA and school are both adversarial enough to think about hiring independent counsel.

## **8. ADJOURNMENT**

- a. Reen motions, Brandy seconds. Motion carries adjourning meeting.