

## LL.M. Application for Admission 2022-2023

### Applying for Admission

Office of Admissions, 875 Summit Ave., St. Paul, MN 55105-3076

[admissions@mitchellhamline.edu](mailto:admissions@mitchellhamline.edu), [www.mitchellhamline.edu](http://www.mitchellhamline.edu), 651.290.6476

### Admissions Policy

Mitchell Hamline School of Law seeks to educate talented, motivated students who will effectively and ethically serve their clients and employers, their local and wider communities, their profession, and their law school. To achieve that goal, the law school and the Admissions Committee hold themselves to high standards of judgment, experience, and fairness.

Mitchell Hamline School of Law strives to ensure that:

- all students offered admission are qualified to meet the challenges of the LL.M. Program;
- each applicant gets full, careful, personalized consideration; and
- all relevant information, quantifiable and nonquantifiable, is considered, including undergraduate and graduate school transcripts, career experience and focus, motivation, activities outside of work or school, interpersonal skills, and intellectual and personal breadth and depth.

Information submitted to Mitchell Hamline School of Law as a part of an application becomes the property of the school.

The school reserves the right to reject any applicant for admission, regardless of fulfillment of requirements stated in this application or elsewhere. The law school's nondiscrimination policy is observed in all cases.

Mitchell Hamline admits students on a rolling basis. We begin to accept applications for the spring and fall on October 1. Because the college admits on a rolling basis, it is to the applicant's advantage to apply early in the application process. **The submission deadline for applications for spring semester enrollment is December 1. The submission deadline for applications for fall semester enrollment is July 15.**

### Admissions Process

The Admissions Committee will evaluate your application as soon as it has received all required admissions documents. Please consult the [LLM program page](#) for detailed information about the required application items.

### *Application Requirements*

- **Official Transcripts** in English (or accompanied by a certified translation) of previous law school work. These must show the date on which each degree was granted. You must submit a transcript for each institution you have attended. Official transcripts must bear the original signature of the registrar or other appropriate official.
- **Credential Evaluation** of transcripts and grades. Please use a credential evaluation service such as the [LSAC LLM Credential Assembly Service](#) or a service that is a member of the National Association of Credential Evaluation Services (NACES), such as [World Education Services \(WES\)](#) or [Educational Credential Evaluators \(ECE\)](#). These

evaluation companies translate the information into English as well as provide us with your U.S. grade equivalency. If possible, always request a “course by course” report, which lists each individual university course and the grade received.

- **Personal Statement**, in English, of 750 to 1,500 words describing previous law study and professional experience, reasons and goals for studying in the LL.M. Program, and any other relevant information. **You will upload this under the "Attachments" section of the application.**
- **Values Statement**, in English, one to two pages double spaced. Address the following prompt: *Mitchell Hamline values being a leading law school in civic engagement, public service, social justice, and access to law school and the legal profession. What does it mean to you to attend a law school with these values?*
- **Proof of Competency in English.** All courses are taught in English. Applicants from non-English-speaking countries or whose native language is not English must submit an official TOEFL, IELTS, or other established test of English. Applicants may also be invited to demonstrate English competency through an interview.
- **Two Letters of Recommendation** focused on academic ability, English language competency, motivation and self-discipline, and demonstrated ethics. **Your two letters of recommendation must be sent directly to your LL.M. Credential Assembly Service (LL.M. CAS) account at the Law School Admission Council (LSAC). Please consult LSAC’s [Letters of Recommendation page](#) for additional information.**
- **Résumé / Curriculum Vitae.** **You will attach this to your electronic application.**
- **Permanent resident card.** Permanent resident applicants need to submit a copy of their permanent resident card with their application. **You will upload this under the "Attachments" section of the application.**
- **Visa Materials.** Upon admission to the LL.M. program you will need to submit the following additional items. Most international students enter the U.S. on a student visa (F-1 visa). In order to apply for the F-1 student visa, the student needs a document called the I-20 from the educational institution you will attend. We will require additional information from you in order to issue you an I-20 so that you can apply for the visa.
  - **Financial information.** In order to complete and issue the I-20, we will need original financial documents that show that the student has sufficient funds for the tuition and cost of living expenses connected to the program. We will send additional information concerning the financial information once you are admitted to the program and have submitted your intent to enroll information and deposit.
  - **Photocopy of your passport or other non-US citizenship documentation.**

### **Qualifications for Admission to the Bar**

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

## Complete Application for Admission

Applying As

Applying for

Fall 2022

Spring 2022

Select enrollment option

Full Time (on campus)

Please indicate your top three areas of interest or if you are undecided

Business Law

Child Protection

Criminal Law

Dispute Resolution

Environment / Energy / Natural Resources Law

Family / Juvenile Law

Government

Health Law

Immigration Law

Native American/Indigenous Law

Intellectual Property / Technology Law

International / Comparative Law

Labor / Employment Law

Litigation / Advocacy

Public Interest Law

Real Estate / Land Use Planning

Tax Law

Torts / Product Liability

Trust / Estates Law

Undecided

## Biographical Information

Applicant first name:

Applicant middle name:

Applicant last name:

Previous (other) name:

Preferred first name:

Date of birth:

Place of birth (City):

Place of birth (Country / State):

If Minnesota is your permanent state, please provide your county:

SSN/SIN (do not include dashes):

LSAC account number (L12345678):

## Contact Information

### Current Address

Country:

Street address-line 1:

Street address-line 2:

Street address-line 3:

City:

State / Province:

Zip / Postal Code:

Current mailing address good until date:

Day phone:

Evening phone:

### Permanent Address

Country:

Street address-line 1:

Street address-line 2:

Street address-line 3:

City:

State / Province:

Zip / Postal Code:

Permanent mailing address good until date:

Day phone:

Evening phone:

### Other Contact Information

Primary e-mail address:

Secondary e-mail address:

Permanent e-mail address:

Mobile phone:

Mitchell Hamline School of Law can send text messages to my mobile phone:

Yes

No

### Emergency Contact

Full name:

Phone:

Relationship to applicant:

### Demographics

Citizenship

Dual Citizenship

Non-Resident Alien

US Citizen

US Permanent Resident

Country of citizenship:

Visa type:

Visa / SEVIS number:

Permanent resident number:

Permanent city:

Permanent state / province:

Permanent country:

Native language:

## Gender and Ethnicity

Gender

Female

Male

Non-Binary

Prefer not to say

Prefer to self-describe

If you chose prefer to self-describe your gender, please describe in the space provided.

What are your personal pronouns?

He/Him/His

She/Her/Hers

They/Them/Their

I use other pronouns

If you chose other pronouns, please specify and include all parts of speech in the space provided.

Do you consider yourself a member of the LGBTQ+ community?

Yes

No

No, but I identify as an ally

Are you Hispanic or Latino?

Yes

No

If you selected “no” to the previous question, please indicate your race or ethnicity

American Indian or Alaska Native

Asian or Asian American

Black or African American

White

Native Hawaiian or Other Pacific Islander

If you indicated you are American Indian or Alaskan Native, please provide your Tribe and enrollment number (if available) below. You may also provide a heritage statement if you are not enrolled in a Tribe. Please provide a verification letter from your tribal community as an attachment.

## Standardized Tests

### LSAT

Test Date:

Test Score:

Test Date:

Test Score:

Test Date:

Test Score:

## Other Standardized Tests

### GRE Verbal Reasoning Score

If you choose to provide your GRE scores, you must also submit an official score report in order for the scores to be considered as part of your application. Please use Mitchell Hamline’s code (4750) to submit the score reports.

### GRE Quantitative Reasoning Score

If you choose to provide your GRE scores, you must also submit an official score report in order for the scores to be considered as part of your application. Please use Mitchell Hamline's code (4750) to submit the score reports.

### GRE Analytical Writing Score

If you choose to provide your GRE scores, you must also submit an official score report in order for the scores to be considered as part of your application. Please use Mitchell Hamline's code (4750) to submit the score reports.

### Education

Please list all education institutions attended

Institution type

Undergraduate

Graduate

Law

Other Post Graduate

Institution name:

Major:

Country:

State / Province:

City:

GPA:

Rank:

Start date:

End date:

Degree:

Date degree granted:



Institution type

Undergraduate

Graduate

Law

Other Post Graduate

Institution name:

Major:

Country:

State / Province:

City:

GPA:

Rank:

Start date:

End date:

Degree:

Date degree granted:

Institution type

Undergraduate

Graduate

Law

Other Post Graduate

Institution name:

Major:

Country:

State / Province:

City:

GPA:

Rank:

Start date:

End date:

Degree:

Date degree granted:

Have you ever attended any law school?

Yes

No

Did you leave the law school under less than good standing?

Yes

No

If you did not leave the law school in good standing, explain the circumstances

## Family Education

Do you have a parent or a guardian who has graduated from a four-year college or university?

Yes

No

Do you have a parent or a guardian who has graduated from law school?

Yes

No

Are any of your close relatives alumni of William Mitchell College of Law, Hamline University School of Law, or Mitchell Hamline School of Law?

Yes

No

If you answered "Yes" to the previous question, please provide the following information.

Institution attended:

Relationship to applicant:

First name:

Last name:

## Military

Have you served or are you now serving on full-time, active US military duty?

Yes

No

Date of entrance (month/year):

Date of discharge (month/year):

Rank:

Expected military reserve or National Guard status during law school:

Branch:

Discharge type:

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

Yes

No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.

## Service Corps

Have you ever served or are you now serving in a service corps (examples include AmeriCorps, Peace Corps, and Teach for America)?

Yes

No

With what organization did you serve?

## Employment

List all employment, including internships.

Employment type

Full-time

Part-time

Internship

Unpaid internship

Employer:

Position:

Hours per week:

Start date:

End date: Reason for leaving:

Country:

State / Province:

City:

Employment type

Full-time

Part-time

Internship

Unpaid internship

Employer:

Position:

Hours per week:

Start date:

End date: Reason for leaving:

Country:

State / Province:

City:

Employment type

Full-time

Part-time

Internship

Unpaid internship

Employer:

Position:

Hours per week:

Start date:

End date: Reason for leaving:

Country:

State / Province:

City:

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.

## Law School Interest

What prompted you to apply to this law school?

Internet

ABA

Law School

LSAC

Other

Publications

Law school publication

LSAC Official Guide to ABA Law Schools

Other advertisement

Princeton Review

US News & World Report

Faculty / Alumni / Professional

Admissions recruiter

Alumni

Faculty / acquaintance

Law school faculty member

Legal professional

Prelaw advisor

Relative

University / college faculty member

Recruiting Events

Campus event

Current student

International forum

Law school direct mail / e-mail

Law school fair

LSAC forum

If you attended any events mentioned in the Recruiting Events section, please list them below.

Have you previously applied to this law school?

Yes

No

If you applied previously, what year was the application for?

Were you offered admission?

Yes

No

Are you applying, or have you applied, to other law schools? If so, please list them.

## Certification

Authority to Release Information I understand that any and all personally identifiable information concerning my student records are protected under the Family Education Rights and Privacy Act (FERPA). I further understand that I may waive that protection and give access of my records to individuals of my choice. By signing the certification at the end of this application, I authorize Mitchell Hamline School of Law to release a copy of my Mitchell Hamline School of Law Application for Admission to the Minnesota Board of Law Examiners to be used in connection with the Character and Fitness Assessment performed by the Board. In the event that the Board of Law Examiners of other states, or similarly situated bodies, request a copy of my application for admission to Mitchell Hamline School of Law, I also authorize the college to release a copy to these entities. I agree to waive my rights under FERPA and allow Mitchell Hamline School of Law to provide a copy of my application for admission to the above stated entities. I understand that I can revoke this release at any time by notifying Mitchell Hamline School of Law in writing. In addition, I understand that by authorizing below Mitchell Hamline School of Law has the authority to release a copy of this application for admission to the entities stated above.

By submitting this application electronically, I certify that all statements made above and in any supplemental documents are accurate and complete to the best of my knowledge. I will promptly notify Mitchell Hamline School of Law if there is any change in the information contained herein. I understand that an inaccurate or incomplete application may be the basis for denial of admission, or, if I am admitted, for rescission of my admission, or suspension or dismissal from Mitchell Hamline School of Law or revocation of a degree.

Yes

No