

## Petition to Exceed Summer Credit Limit

Students may register for between 9 and 10 credits (between 9 and 12 credits for a full-time residency) in the summer semester with advance permission from the Vice Dean, Academic and Faculty Affairs. No student may register for more than 10 credits in the summer unless the student is doing a full-time summer residency. A student doing a full-time summer residency may register for up to 12 credits for the residency with the advance permission of both the Externship Director and the Vice Dean, though the final decision rests with the Vice Dean.

For each credit, students should plan for approximately 12.5 hours of in-class work and 30 hours of out-of-class work or at least an equivalent amount of work for other academic activities including simulation, field placement, clinical, co-curricular, and other academic work leading to the award of credits. Details about MHSL's credit hour policy are found in the Catalog online at <https://mitchellhamline.edu/catalog/>.

Please note that condensed courses often have advance assignments such as reading expected before the course start date and papers or other deliverables due after the last course meeting.

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Term: Summer Year: 20\_\_\_\_ GPA \_\_\_\_\_ Program \_\_\_\_\_

Please list all of the courses you plan to take below and attach a brief statement that includes

1. how exceeding the credit limit will assist you with your academic and career goals
2. what your work, travel, and other plans are this summer.

Course	Start Date	End Date	Credits

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed form to the Registrar's Office (registrar@mitchellhamline.edu or Room 120).**

Office use only

Vice Dean Approval \_\_\_12 \_\_\_11 \_\_\_10 \_\_\_9 \_\_\_Not approved Signature: \_\_\_\_\_

Residency Approval \_\_\_12 \_\_\_11 \_\_\_10 \_\_\_9 \_\_\_Not approved Ext. Dir. Signature: \_\_\_\_\_

Date received: \_\_\_\_\_ Completed by: \_\_\_\_\_

*Last updated March, 2021*